

OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

August 4, 2026

9:00 AM

Chairman Anderson called the meeting to order. Commissioners Lance Johnson, Bryan Bruner, David Schmitt, Brady Nelson and Armann Anderson present.

A motion was made by Schmitt and seconded by Bruner to approve the July 7th and 23rd minutes. Motion carried unanimously.

Cynthia Mogard met with the board to present her petition to vacate a portion of 4th St in the unincorporated townsite of Norwich that lies south of Block 5 and a portion of Johnson Ave that lies east of Block 5 in the unincorporated townsite of Norwich. After review of the petition, a motion was made by Nelson and seconded by Johnson to accept the petition and advertise for a public hearing, pending the signature of one additional adjoining landowner. Motion carried unanimously.

Dick Anderson from Normal Township met with the board regarding road maintenance. He would like to have some of their roads pulled in. He was informed the county does not provide this service by they do have a disk available for townships to use.

Leslie Jones, Kathryn Slavick and Holly Christianson met with the board to provide an update on their activities, which include drought monitoring, range tour, 4-H Achievement Days, assisting at the State Fair, Stepping On classes and working on a new location for an NDAWN station.

Roger Tank met with the board and questioned the rotation of blading on township roads in the Granville area. He would also like to see all the certified roads bladed.

Matt Zelinski joined the meeting.

Frank Anderson with RDO Equipment joined the meeting to discuss the bid specifications for a motorgrader. The board would like to request bids for a new motorgrader and/or a used motorgrader with 1,500 hours or less. A new wing will be added to the specs.

Kristi Brodehl joined the meeting. Jamie Hartig, agent for Middle Mile Infrastructure joined by phone. The board reviewed the zoning application from Middle Mile Infrastructure, requesting to construct a compound area in the NE ¼ SE ¼ NW ¼ South of Hwy 52 for an in-line amplifier station for a fiber optic network from Nebraska to Edmonton Canada. A motion was made by Nelson and seconded by Johnson to approve the conditional use permit, as recommended by the zoning board. Motion carried unanimously.

A motion was made by Nelson and seconded by Bruner to approve the jail contract from Ward County. Motion carried unanimously.

A motion was made by Bruner and seconded by Nelson to issue the proper deed to Jason Deetz for the sale of county land described as beginning at a point in the extreme NW corner of Lot 1 Blk 8 in Upham 2nd Addition then south parallel with west line of said Lot 1, 70' then east 50' then north 70' then west 50' to the point of beginning, and to cancel any remaining taxes. Motion carried unanimously.

A motion was made by Johnson and seconded by Bruner to approve the raffle permit for the Velva Wildlife Club. Motion carried unanimously.

A motion was made by Johnson and seconded by Nelson to accept the police contracts with Velva City and Upham City. Motion carried unanimously.

Ryan Ackerman met with the commissioners to provide an update on the Mouse River flood plan. Matt Zelinski questioned him on how the floodplain level in McHenry County will be affected after all the floodwork through Minot has been completed. Ackerman stated it will not change the flood elevations from the 2011 flood maps..

Matt Zelinski spoke to the board about the possibility of looking into a zoning inspector.

The board recessed for lunch.

The board discussed repairing a soft spot on the Kongsberg Road.

A motion was made by Nelson and seconded by Bruner to accept the road use agreement with Strata Corporation dba Knife River. Motion carried unanimously.

A request was received from Jennifer Lambert to close Main Street in Granville March 7, 2027 to hold a vintage snowmobile show. A motion was made by Nelson and seconded by Johnson to approve the request. Motion carried unanimously.

The board discussed how they would like to handle the arrangement when Holly Christianson is providing car safety services. A motion was made by Bruner and seconded by Johnson that while she is providing these services she must not be on county time since this is not county-related. Motion carried unanimously.

The board worked on the county budget. A motion was made by Schmitt and seconded by Bruner to approve the preliminary budget. Motion carried unanimously.

Kristi Brodehl provided the board with a proposal from Vanguard to assess all industrial and some commercial structures in the county. A motion was made by Bruner and seconded by Nelson to accept the proposal. Motion carried unanimously.

A motion was made by Bruner and seconded by Nelson to approve additional help in the Auditor/Treasurer's office, if need be, while an employee is out on extended leave. Motion carried unanimously.

A consent motion was made by Johnson and seconded by Schmitt to approve the following: Treasurer's Miscellaneous Receipts #51628-51738; the monthly payroll in the amount of \$200,097.87; Clerk of Court July County fees \$505.00, State fees \$19,222.32; Sheriff June statement of fees \$580.00, Sheriff mileage \$737.00; Sheriff July statement of fees \$765.00, Sheriff mileage \$939.00.

The board continued to audit bills until completed. A motion was made by Bruner and seconded by Johnson that the following bills be approved and the proper checks be issued thereof:

Warrant	Paid	Reason	Amount
93257	Acme Tools	Velva-Grease Couplers	25.98
93258	Amazon Capital Services	Aud-HP LaserJet Printer,MICR	1,943.00
93259	Armann Anderson	Mileage	94.24
93260	B & J Excavating Inc	Star Twp-38 Loads Gravel	11,020.00
93261	Bottineau County Sheriff Office	Medication,Board Prisoners	3,213.30
93262	Bryan Bruner	Mileage	183.16

93263	Calise Linstrom	NDPOA Registration	500.00
93264	Cenex Fleetcard	Gas	5,577.81
93265	Dacotah Paper Company	Hand Towels	82.99
93266	Dakota Fire Extinguishers Inc	Annual Service	411.61
93267	David Schmitt	Mileage	205.20
93268	Dirty Dog Digging Trucking	Gravel,Culvert Work, Bridge Work	4,960.00
93269	DK Service	Oil Change, Diesel	2,458.84
93270	Domestic Violence Crisis Center	July Victim/Witness Fees	171.08
93271	Drake City	July Utilities	63.75
93272	Enerbase	Gas, Diesel	4,323.88
93273	Envision	Gas, Diesel	2,777.34
93274	Golden West Industrial Supply	Arctic Wrap Towels	174.16
93275	Granville City	Water/Sewer	85.23
93276	Graphics Lettering Trim	Explorer New Graphics	900.00
93277	HACTC	Board Prisoners	24,100.00
93278	Hardware Hank	Karlsruhe Shop,Sheriff,CH Supplies	322.67
93279	Heilman's Diesel Repair	Locktite,Pretrant Oil,Grease Couplers	44.36
93280	Ihry Insurance Agency Inc	Add 2026 Ford Interceptor	1,337.00
93281	Information Technology Dept	June Data Processing Fees	1,391.20
93282	John Deere Financial	Tie Rod Ends,Disk Knives,Nuts,Bolts	311.96
93283	Kathryn Slavick	Mileage	172.52
93284	Kristine Brodehl	Supply Reimbursement	8.49
93285	Lebanon Township	Overweight Load Pass	376.76
93286	Linde Gas Equipment Inc	Rental Period 6/20-7/20/2026	111.34
93287	Maertens Welding Machine Co	Disc Attachment	4,871.75
93288	Mattingley LLC	Sprayer Miles	11,095.00
93289	McHenry County Weed Board	Buffalo Lodge Park Spraying	349.35
93290	Menards	Misc Cleaning Supplies	68.03
93291	Minot Commercial Appraisal	Assessor Training	440.00
93292	Mouse River Oil Co	Gas,Diesel,Grease	8,435.21
93293	NAPA Auto Parts Of Minot	Towner-Batteries	529.98
93294	ND Dept Of Transportation	Bridge Replacements	2,233.06
93295	ND Dept Of Transportation MVD	Title & Registration 2026 Ford Interceptor	11.50
93296	NDACo Resources Group	August Server Backup,Remote Support	240.00
93297	NDSU Extension	County Agent,Home Ec Salary	17,147.94
93298	Newman Signs Inc	Road Signs	417.41
93299	Northside Autobody and Repair	Collision Repairs,Impounds	454.87
93300	Otter Tail Power Co	Electric Service	1,964.15
93301	PharmChem Inc	Sweat Patch Analysis	95.85
93302	PowerPlan OIB	Filter Kits,Filters,Engine Oil,Isolator	5,050.66
93303	Pro IT LLC	Remote Support	625.00
93304	Quadient Leasing USA Inc	Lease	486.99
93305	SKM Collections Division	Execution Payment	200.00
93306	Smette Oil Co	Fuel Oil,Engine Oil, DEF	5,080.44
93307	Souris Valley Ready Mix, LLC	Concrete Blocks	750.00
93308	SRT Communications Inc	Phone,911 Service	1,017.17
93309	State Radio Communications	LETS,Line Fees	28,371.87
93310	Susag Sand Gravel Inc	CR 19,CR 10,Butte Rd	43,589.60
93311	Thomson Reuters West	St Atty Online Resource Fee	233.97
93312	Towner City	Utilities	600.86
93313	Towner Health & Wellness	Office Rent	832.00
93314	Towner Parts & Equipment	Bearings,Couplers	491.21
93315	Tractor Supply Credit Plan	Impact Socket Set,Floor Dry	190.72
93316	Transunion Risk Alternative	Online Investigation Resource Fee	110.00

93317	Tri N Propane	Propane-Deering,Granville	708.89
93318	Upham City	Utilities	162.00
93319	Verendrye Electric Cooperative	Electric Service	321.93
93320	Verizon Wireless	Wireless Service	795.03
93321	Western Dakota Energy Assoc	Dues	1,500.00
93322	Wold Engineering PC	Bridge Removals	10,555.00
93323	Yoder Masonry	Road Repairs	2,200.00

At 4:00 PM, there being no further business to come before the board at this time, a motion was made by Nelson and seconded by Bruner to adjourn. Motion carried unanimously.

ATTEST:

Darlene Carpenter, Auditor/Treas.

Armann Anderson, Chairman