

# OFFICIAL PROCEEDINGS OF THE MCHENRY COUNTY BOARD OF COMMISSIONERS

May 5, 2026

9:00 AM

Chairman Anderson called the meeting to order. Commissioners Lance Johnson, Bryan Bruner, David Schmitt, Brady Nelson and Armann Anderson present.

A motion was made by Nelson and seconded by Johnson to approve the April 7<sup>th</sup> minutes. Motion carried unanimously.

Lamont Leingang met with the board to request an approach on the North side of Co Rd 20 located in the SW ¼ of Section 19-153-79. A motion was made by Bruner and seconded by Johnson to approve. Motion carried unanimously,

Extension Agent, Kathryn Slavick met with the board to provide an update on the projects she has been involved with which include Farm Safety, School Gardening, Jr Beef Producers Workshop, drought monitoring reports and preparing for Achievement Days. Kathryn mentioned she will be pursuing funding for another NDAWN station to be placed in Normal Township. Kathryn also provided the board with an MOU from NDSU regarding the time Holly will be performing child car seat safety services and how that will be handled by NDSU.

A motion was made by Bruner and seconded by Schmitt to remove the taxes from the protest fund and apportion them to the proper taxing districts, as the allotted 60 days have expired with no action taken by the applicant. Motion carried unanimously.

A motion was made by Nelson and seconded by Johnson to reissue lost instrument #79319. Motion carried unanimously.

A motion was made by Johnson and seconded by Bruner to approve abatement #1703. Motion carried unanimously.

Kristine Brodehl and Matt Zelinski (via phone) joined the meeting to discuss the zoning applications. A motion was made by Schmitt and seconded by Nelson to approve the temporary hotmix plant for Central Specialties to be located in the Howe Pit near Velva. Motion carried unanimously. A variance was requested from Mark Merck to plant a shelterbelt 60' from the center of 47<sup>th</sup> St N in the NE ¼ of Section 8-153-77. During the public hearing held by the zoning board, Norlynn and Christine Olson spoke in opposition of the variance as the trees would cause issues in the winter with holding snow on the road. The zoning board recommended denying the variance as there was not a reason showing hardship and it did not meet the requirements for a variance. A motion was made by Nelson and seconded by Bruner to deny the variance. Motion carried unanimously. The zoning board received an application from Lynn Kongslie to build a storage shed in Section 4-154-77. The zoning board requested a map indicating the precise location since restrictive easements have been placed on properties due to the flood buyouts from the Souris River Joint Board. The zoning board has not been able to obtain the restrictive easement information from the Souris River Joint Board and are asking the county commission for assistance. A motion was made by Schmitt and seconded by Nelson to table the application until proof of elevation and watershed information is received. Motion carried unanimously.

The board held interviews for the open blade operator positions.

Sheriff Skager met with the board to provide information regarding the drug dog that was sent for training. A situation arose that caused the dog and trainer to discontinue training and a new dog will be obtained. A motion was made by Nelson and seconded by Schmitt to advertise the previous dog for bids, to be due by May 29<sup>th</sup>. Motion carried unanimously.

Lynn Kongsli met with the board to present an idea of signing some roads in Villard Township with "Low Maintenance" or "No Winter Maintenance."

Jason Mayfield with Wold Engineering, Blaine Welstad, Jason Hall, Barry Hall from Pratt Township joined the meeting. Bridge 25-105-03.0 located in Pratt Township has been deemed deficient by state inspectors and the county was ordered to close the bridge. The State has allocated funding to remove the bridge and they do not plan to replace it. The Pratt Township representatives offered to provide a portion of funding to replace the bridge with culverts if the county would be open to that. The county will take their proposal into consideration. Industrial Builders looked at deficient bridges throughout the county and will provide costs associated with the needed repairs.

A motion was made by Nelson and seconded by Johnson to purchase a continuator can for the Granville blade and a pressure washer for the Granville shop. Motion carried unanimously.

A motion was made by Johnson and seconded by Nelson to advertise for bids the Special Road Fund projects for Buffalo Lodge and George Lake, to be due June 2<sup>nd</sup> at 11:30. Motion carried unanimously. A motion was made by Nelson and seconded by Schmitt to allow the Chairman to sign the State contracts for these projects when presented. Motion carried unanimously.

A motion was made by Nelson and seconded by Bruner to approve the utility permit for NDTC to bury fiber optic cable in the right-of-way on the East side of Co Rd 11 in the NW ¼ of Section 35-152-75. Motion carried unanimously.

The board recessed for lunch.

A motion was made by Johnson and seconded by Bruner to approve the floodplain permit for Wold Engineering to replace the bridge on Co Rd 16 southwest of Upham. Motion carried unanimously.

A motion was made by Schmitt and seconded by Bruner to use the metes and bounds description for the Karlsruhe shop property rather than creating a new subdivision for two lots. Motion carried unanimously.

The county was contacted for an opinion on placing crash memorials in county right-of-ways. The board prefers the memorials be placed out of the right-of-way on private property.

The board had a lengthy discussion regarding a road use agreement with Knife River out of the pit near Verendrye.

The board considered the applicants for the open blade operator positions. A motion was made by Nelson and seconded by Johnson to offer the Drake opening to Clinton Shattuck and the Towner opening to Donald Olson and Billie Joe Sailer as an alternate. Motion carried unanimously.

A motion was made by Schmitt and seconded by Bruner to purchase a pressure washer for the Towner shop. Motion carried unanimously.

Kristi Brodehl met with the board to discuss the assessor situation, now that one assessor will be resigning at the end of the year. A consent motion was made by Johnson and seconded by Schmitt to approve the following: Treasurer's Miscellaneous Receipts #51269-51390; the monthly payroll in the amount of \$170,660.48; Clerk of Court April County fees \$676.38, State fees \$19,477.26; County Recorder April recording fees of \$6,245.00 and misc fees of \$369.50.

The board continued to audit bills until completed. A motion was made by Schmitt and seconded by Bruner that the following bills be approved and the proper checks be issued thereof:

<b>Warrant</b>	<b>Paid</b>	<b>Reason</b>	<b>Amount</b>
92970	A1 Evans Septic Service	Karlsruhe Shop Septic	300.00
92971	Acme Tools	20 Ft Hose, Coupler Pack, Torque wrench	404.97
92972	Adam McTaggart	Meals	1,405.00
92973	Advance Business Methods	Clk Ct - Copy Machine Contract	383.92
92974	Altru Health System	Juvenile Medical	159.00
92975	Amazon Capital Services	Docking Station,Office Supplies,Calise Boots	384.34
92976	American Welding Gas Inc.	Cylinder Rent	38.75
92977	Armann Anderson	Mileage	43.50
92978	Attorney General Office	SCRAM Fees	4,490.00
92979	Balfour Township	LoadPass Overweight	14.77
92980	Bray's Saddlery	Trey-Jeans	164.85
92981	Bryan Bruner	Mileage	194.30
92982	Calise Linstrom	K9 Training Supplies	598.00
92983	Cenex Fleet Card	Gas	5,144.20
92984	Cheznie Best	Election Work	25.00
92985	Clubhouse Hotel & Suites - Fargo	VSO Conference	297.00
92986	Dakota Fire Extinguishers Inc	Annual Service	232.15
92987	David Schmitt	Mileage	153.70
92988	DeDesigns Co	Newsletter, Postage	1,029.80
92989	Dirty Dog Digging Trucking	Gravel Oilfield Rd & Co 17	13,120.00
92990	DK Service	4 Tires & Mount, Granville Bulk Fuel	3,072.14
92991	Drake City	Drake Shop-April Utilities	63.75
92992	Election Systems Software	Media Burn	70.27
92993	Enerbase	Drake Shop-Gas, Oxygen	4,868.07
92994	Envision Cooperative	Towner Shop-Diesel	6,815.03
92995	Granville City	Hall Rent, Water, Sewer	158.41
92996	HACTC	Prisoners Board, Medical	24,046.70
92997	Hardware Hank	Humidifier Filter,Reflector Tape,Dog Bowl	643.39
92998	Heartland Market	Lunch & Learn, Stop the Bleed	29.31
92999	Holly Christianson	Conference, Mileage	858.50
93000	Information Technology Dept	Processing & Data Fees	1,391.20
93001	Johnna Torr	Mileage	158.50
93002	Kathryn Slavick	Conference, Mileage, Computer Mouse	840.24
93003	Lance Johnson	Mileage	179.75
93004	Lautt's Auto Body Towing Inc	Lawnmower repairs	166.73
93005	Lesley Jones	Spring/NDNC Conf, Cell Renewal	1,153.80
93006	Lien's Jewelry	Retirement Gifts	175.00
93007	Linde Gas Equipment Inc	Industrial Acetylene	114.03
93008	Lisa Marshall	Mileage	482.80
93009	Macs Hardware	7in Wheels, Alignment Bar,Hammers	95.96
93010	Maertens Welding Machine Company	Disc Attachment	3,011.21
93011	McHenry County Treasurer	2026 Road Maintenance	31,080.00
93012	McHenry County Treasurer	Atlases-Weed Bd	100.00
93013	McHenry County Treasurer	1 Cent Gas Tax	6,229.35
93014	Menards	Steel Handle, Hose Hanger, Coupling	61.62

93015	Mike Volk	Gas	20.00
93016	Mouse River Journal	Zoning, Election, Job Openings, Renewal	512.47
93017	NAPA Auto Parts of Minot	Filters, Coolant, Socket	218.59
93018	ND Association of Counties	2025 Workers Comp Reconciled Bill	137.79
93019	NDACO Resources Group	Server Backup	480.00
93020	NDSU Extension	Salary	14,698.17
93021	Newman Signs Inc	Posts, Road Signs	9,185.72
93022	Northside Autobody and Repair	Impounds, Oil Change	1,399.41
93023	Odin Township	Load Pass Permit Fee	14.77
93024	Otter Tail Power Co	Electric Service	4,548.54
93025	PharmChem Inc	Sweat Patch Analysis	223.65
93026	PowerPlan	Lake Hester & Granville Air Filters	340.30
ACH	Quadient Finance USA Inc	Postage	4,000.00
93028	Rona Herslip	Refund	96.00
93029	Running Supply Inc	Grease Gun Grip, Grease Pipe, Impact Socket	169.85
93030	RV Enterprises LLC	Culvert Install	1,000.00
93031	Ryan Welsh	Meals	93.00
93032	Smette Oil Co	Upham, Deering-Fuel, Gas	3,461.95
93033	SRT Communications Inc	Phone service	998.42
93034	State Radio Communications	LETS, Line Fees	27,419.46
93035	Taylor Print Impressions	Election Envelopes	6,238.40
93036	Thomas Law Firm	Health Hearings	500.00
93037	Thomson Reuters West	Online Resource Fees	467.94
93038	Towner Animal Health Clinic	Medication, Exam	260.08
93039	Towner City	Utilities, George Lake & Buffalo Lake Garbage	628.77
93040	Towner Health & Wellness	St Atty Rent	832.00
93041	Towner Parts & Equipment	Poly Grease, 24" Blades (14)	1,277.46
93042	Transunion Risk Alternative	Online Resource Fees	110.00
93043	Trinity Medical Group	Juvenile Medical	3,651.12
93044	Uniform Center	Name Bar, Collar Brass	42.90
93045	Verendrye Electric Cooperative	Granville & Hester Shop, Buffalo Lodge	450.86
93046	Verizon Wireless	Wireless Service	794.81
93047	Ward County	Mar 2026 Juvenile	2,750.00

At 5:40 PM, there being no further business to come before the board at this time, a motion was made by Johnson and seconded by Schmitt to adjourn. Motion carried unanimously.

ATTEST:

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Darlene Carpenter, Auditor/Treas.

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Armann Anderson, Chairman